

O.O.Howard House



Officers Row
FORT VANCOUVER
 National Site

Constructed in 1879, Civil War General Oliver Otis Howard and his family were the first of many to enjoy the House’s traditional wrap-around porch and intimate courtyard. Now you and your guests are invited to host meetings in the state-of the art conference room, or celebrate relaxed receptions on the patio. Take a stroll through the heritage rose garden, located just off the courtyard and tended by the Fort Vancouver Rose Society.

AMENITIES The Howard House is ADA accessible, has bathrooms amenities, and a catering kitchen that provides a sink, oven (not range), and refrigerator.

Audio-Visual Equipment: State-of-the-art built-in projection/sound system that is easily accessed and included in use of the room.

Parking Policy: The Howard House has 24 parking spaces in the east parking lot and 24 parking spaces in the west parking lot for use during events; Note: Although available to your guests, the parking spaces in the lot south of the Howard House may be used by the public and cannot be guaranteed. No parking is allowed on any grassy area or parking strips adjacent to the Howard House. No parking is allowed on the National Park Service or Vancouver Barracks property. No parking is allowed in the Grant House parking lot for Howard House events. Violators in these areas will be towed at owner’s expense.

Tables and Chairs: Indoor tables and chairs are included in your rental and are set up prior to your event start time. Available for your use are; 72” rectangular tables and 40 fabric chairs. All other furniture must be arranged separately.

Food and Beverage Restrictions: Food and beverages, such as greasy finger foods, red meat sauces, red wine, red punch, or red cake frosting, which can stain rugs and furniture, are not permitted. No alcoholic beverages other than white wine, champagne, and beer (only bottled, cans, or 3 gallon pony kegs) will be permitted.

Staking: Due to the historic nature of the site, absolutely no staking will be permitted on any of the exterior grounds. Tents and any other top-heavy items must be weighed down.

Size: Conference Room - 19 feet by 29 feet totaling 551 square feet

RATES – Hourly Rates *Rates subject to changes as dictated by individual event. Changes will be made by approval ONLY.

Room	Occupancy	Mon – Fri 7 a.m. – 5 p.m. (4 hour minimum)	Mon – Thurs After 5 p.m. (4 hour minimum)	Friday after 5 p.m., Saturday & Sunday (7 hour minimum)	Saturday & Sunday ALL DAY RATE*
Conference	50	\$50.00	\$100.00	\$100.00	\$1,050.00

*Based on a 12 hour rental; any rental exceeding 12 hours will be charged an additional hourly fee.

